



**Indira Gandhi National Open University
(School of Continuing Education)**

Minutes of the 42nd Meeting of the School Board of the SOCE held on 16th August, 2010

The 42nd Meeting of the School Board of the SOCE was held on 16th August, 2010 at 10.30 am in the Conference Room of SOCE, Block-G, New Academic Complex, IGNOU, Maidan Garhi, New Delhi – 110 068. The following were present:

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| 1. | Prof. M. Aslam
Director, SOCE | Chairperson |
| 2. | Prof. Deeksha Kapur
Professor of Nutritional Sciences, SOCE | Ex-Officio Member |
| 3. | Prof. Neerja Chadha
Professor in Child Development, SOCE | Ex-Officio Member |
| 4. | Dr. Rekha S. Sen
Associate Professor, SOCE | Member (under 10A (2) (c)) |
| 5. | Dr. S.K. Palit
Associate Professor, SOCE | Member (under 10A (2) (c)) |
| 6. | Ms. Santosh Tanwar
Associate Professor, SOCE | Member (under 10A (2) (c)) |
| 7. | Prof. Renu Bhardwaj
Director, SOH | Member (under 10A (2) (d)) |
| 8. | Prof. M.K. Salooja
Director, SOA | Member (under 10A (2) (d)) |
| 9. | Prof. G. Pradhan
Director, SOSS | Member (under 10A (2) (d)) |
| 10. | Dr. Sathyavathi Muthu,
Professor & Head,
Department of Resource Management,
Avinashilingam University of Women,
Coimbatore – 43 | Co-opted Member
(under 10A (2) (e)) |
| 11. | Dr. Anil Wali
Managing Director
Foundation for Innovation and Technology
Transfer, Indian Institute of Technology, Delhi
Hauz Khas, New Delhi – 110 016 | Co-opted Member
(under 10A (2) (e)) |
| 12. | Prof. Shagufa Kapadia
Head, Department of Human Development &
Family Study, Maharaja Sayajirao University,
Vadodara | Co-opted Member
(under 10A (2) (e)) |

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13. **Dr. Praveen Jha** Co-opted Member
Centre for Economic Study and Planning,
School of Social Science,
Jawaharlal Nehru University,
New Delhi – 110 067
(under 10A (2) (e))
14. **Prof. Gulraj Kalsi Kohli** Co-opted Member
Head, Department of Foods & Nutrition,
Maharishi Dayanand Saraswati University,
Ajmer – 305 009 (Rajasthan)
(under 10A (2) (e))

Prof. Madhu Bala, Professor of Economics, School of Social Sciences could not attend the above meeting.

At the outset, the Chairperson extended a warm welcome to all the new and existing members of the School Board present in the meeting. Before placing the agenda of the meeting, the Chairperson made a brief power-point presentation on the School of Continuing Education and also reiterated functions and responsibilities assigned to the School Board by the IGNOU Statutes.

Item No. 1: Confirmation of the Minutes of the 41st Meeting of the School Board

The Chairperson stated that draft Minutes of the 41st Meeting of the School Board held on 18th February, 2010 were circulated to all the members. He further informed that the comments received from some of the members were incorporated and the revised minutes were then approved by the Vice-Chancellor and subsequently circulated. Since there were no further comments, the Board confirmed the minutes of the 41st meeting.

Item No. 2: Action Taken Report

(i) Internship for MSc (DFSM)

At the request of Chairperson, Prof. Deeksha Kapur, Programme Coordinator presented the ATR on the item and informed the Board about the approval of the proposal for enhancement of duration, credit load, exit flexibility and payment norms for the internship course. She also stated that the revised evaluation strategy is being submitted to Registrar (SED) for necessary action and that the requisite changes in the course material are being undertaken. The Board noted the action taken.

(ii) Status of Phase-2 forms of various programmes approved in the 41st Meeting of the School Board of SOCE

This item was discussed under item no. 15 on the same subject.

(iii) B.A. in Rural Development

The Chairperson informed the School Board that in view of the extreme indisposition of the Programme Coordinator no progress could be made for the last few months. It was felt that the discipline of Rural Development should discuss as to whether alternate arrangements are to be made in case indisposition of the Programme Coordinator continues.

(iv) Revision of Elective in Rural Development (ERD-01)

The School Board strongly felt that not much of the progress has been made since the last School Board Meeting and students are still using old outdated material, which is not in the interest of IGNOU. The School Board felt that the Programme Coordinator may be advised to expedite the activities envisaged to be undertaken to complete the programme.

Item No.: 3 Consideration of Phase-2 form for Diploma in Event Management

The Phase-II form for Diploma in Event Management was presented by the Chairperson and discussed in detail. It was stated that Phase-I form along with the Concept Paper was approved by the 41st meeting of the School Board of the SOCE and number of suggestions were given which were incorporated by the Consultant. It was also pointed out that the Phase-II form has been prepared by the Consultant who has already completed her term with SOCE and that the recruitment of faculty positions in Home Science is under process. Some internal members felt that as to whether it will be appropriate in absence of any permanent faculty/consultant to take up the programme and to ascertain whether the suggestions given earlier have been incorporated.

During the discussion, on the one hand it was felt that whether it will be desirable to continue with the programme in the absence of any faculty, on the other hand the Members felt that the programme be approved and that School can look out for alternate arrangements by keeping Consultants in place till the faculty positions are filled. A copy of the tentative programme structure worked out by the Consultant was also circulated among the Members. It was felt that Dr. Sathyavathi Muthu, the member expert on the subject may have a look at it and offer her suggestions. Her suggestions (if any) may be incorporated before the Expert Committee is constituted and its meeting held.

The Board then approved phase-2 form.

Item No. : 4 Consideration of Phase-2 form for M.Phil Programme in Child Development

The Chairperson requested Dr. Rekha S. Sen, Programme Coordinator to present the item. There was a lot of discussion on the importance and desirability of such a M.Phil programme. It was felt that there is a need to have a flexibility – be it in the shape of course or through formal M.Phil. The Members also felt that overall tentative structure proposed was very relevant. There were some suggestions also given which could be incorporated as and when the programme structure is finalized.

With these observations the Board approved the phase-2 form.

Item No. : 5 Ph.D in Rural Development

The Chairperson, as Programme Coordinator for Ph.D in Rural Development placed the Minutes of the Doctoral Committee for Rural Development held on 09th June, 2010 before the School Board for its consideration. The School Board approved the Minutes. The School Board was also informed that the Research Unit in their note to the SOCE has stated that the comments contained in the Doctoral Committee Meetings on various Ph.D proposals need not to be sent to the Research Council unless a candidate has been recommended for registration for Ph.D. The note also stated that comments could be conveyed to the candidates after the approval of the School Board. The School Board noted the contents of the note received from the Research Unit.

The Programme Coordinator also informed the Board about the receipt of six more applications for Ph.D in Rural Development, out of which three were examined by the External Experts and one by the Programme Coordinator himself. The comments given were placed before the School Board. The School Board approved these comments and advised the Programme Coordinator that these be communicated to the candidates.

The School Board was informed that the remaining two proposals were sent to another External Expert namely Prof. Bir Singh, Professor of Community Medicine, AIIMS, who has been taken seriously ill. The Programme Coordinator proposed that till such time Dr. Bir Singh resumes his normal health, the proposals could be withdrawn and sent to another Expert.

It was placed for consideration of the Board that Dr. Umesh Kapil, Professor in Community Medicine, AIIMS who has shown his willingness to help SOCE in its programme activities be also made a Member of the Doctoral Committee for Rural Development. The Board approved and recommended the name of Dr. Umesh Kapil as Member of the Doctoral Committee for Rural Development.

The Board authorized the Chairperson that as and when such recommendations of Doctoral Committee are received that only warrant revision of the proposals, they may be sent to the candidates for revision in anticipation of the School Board. Action Taken could then be reported in the next meeting of the School Board.

Item No. : 6 Ph.D in Child Development

At the request of Chairperson, Prof. Neerja Chadha, Programme Coordinator placed Minutes of two Doctoral Committees for Ph.D in Child Development held on 17th March, 2010 and 10th August, 2010 before the School Board for its consideration. She informed the Board that a pre-submission seminar was held on 05th April, 2010 in which Ms. Joan Antony made a presentation. She also informed the Board that subsequent to the pre-submission seminar a report was submitted by Prof. Khurshid Alam, the Supervisor of the Ph.D candidate Ms. Joan Antony certifying that the suggestions given during the pre-submission seminar have been incorporated by the candidate and further certifying

the attainment of the expected level in conceptualization and quality of research work. This report was considered in the Doctoral Committee meeting held on 10th August, 2010. The Doctoral Committee ratified the Supervisor's report and on the basis of the Supervisor's certification, recommended the granting of permission to the candidate for submission of thesis. The Board accepted the recommendation of the Doctoral Committee and recommended that the candidate may be permitted to submit the thesis.

The Programme Coordinator also informed that the remaining five applications received for Ph.D in Child Development were also considered in the meeting and that they were not found eligible by the Doctoral Committee. The School Board approved the Minutes of the Doctoral Committee.

Item No. : 7 Ph.D in Nutritional Science

At the request of the Chairperson, Prof. Deeksha Kapur, Programme Coordinator for Ph.D in Nutritional Science placed before the School Board the Minutes of the Doctoral Committee in Ph.D in Nutritional Science held on 12th August, 2010. The School Board approved the Minutes and authorized the Director to take further necessary action.

Item No.: 8 Consideration of modification in the eligibility criteria for Ph.D in Child Development

At the request of the Chairperson, Prof. Neerja Chadha placed before the School Board modification in the eligibility criteria for Ph.D in Child Development recommended by the Doctoral Committee Meeting on Child Development held on 17th March, 2010. The Board approved the recommendations made by the Doctoral Committee with the suggestion that the modification in the eligibility criteria for Ph.D in Child Development may read as follows:

"Experience in a University" may be replaced by the clause "with at least 5 years of teaching/professional experience in a University or a recognized institution of higher learning/research".

Item No.: 9 Consideration of the matter of registration of foreign candidates in Ph.D (Child Development) Programme

At the request of the Chairperson, Prof. Neerja Chadha, Programme Coordinator for Ph.D in Child Development presented the agenda item before the School Board. There was a great deal of discussion on this item in the light of the Minutes of the Research Council and Doctoral Committee Meeting of Ph.D in Child Development held on 17th March, 2010. It was felt that since Ms. Simmi Chhabra of Botswana has applied for Ph.D in Child Development in March, 2009 when the new guidelines were in place and that she has been interacting with the School since then. Her proposal was also considered by the Doctoral Committee Meeting held on 02nd April, 2009 and the proposal was found appropriate and she was advised on the recommendations of the Doctoral Committee and School Board to identify local Supervisor and submit C.V. of the Supervisor along with the Consent Letter for consideration of the School Board and Research Council, which she has done. In view

of these facts it was felt that it will not be advisable to inform the candidate that she could not be taken now for Ph.D in Child Development. It was also felt that there is a need for having an internal Supervisor, particularly for foreign scholars.

After Prof. Neerja Chadha offered to be the internal Supervisor of the candidate, the School Board felt that a case could be made out in the light of the above for consideration of registration of Ms. Chhabra for Ph.D in Child Development to the Research Council as a special case.

Item No.: 10 Evaluators for various programmes offered by SOCE

The Chairperson placed the list of Evaluators for various programmes offered by SOCE before the School Board for its consideration and approval. The School Board approved the list of Evaluators and recommended the same for kind approval of the Vice-Chancellor.

Item No.: 11 Additional Evaluators/Moderators for M.Sc (DFSM), CFN, DNHE, CNCC and ANC

The Chairperson placed the list of Additional Evaluators/Moderators for M.Sc (DFSM), CFN, DNHE, CNCC and ANC programme offered by SOCE before the School Board for its consideration and approval. The School Board approved the list of additional evaluators/moderators and recommended the same for kind approval of the Vice-Chancellor.

Item No.: 12 Examiners/Paper Setters/Evaluators/ Moderators for DECE 1, 2, 3, CNCC-2 & ACC-1

The Chairperson placed a list of additional names of Evaluators and Paper Setters for DECE 1, 2, 3, CNCC-2 & ACC-1 as well as Evaluator for project file – DECE-4 over and above those already existing with SED before the School Board for its consideration. The School Board approved and recommended the same for kind approval of the Vice-Chancellor.

Item No.: 13 Course Writers and Course Editors for the restructured Diploma Programme for the Component "Teaching of Environmental Studies" of DECE

At the request of the Chairperson, Dr. Rekha S. Sen, Programme Coordinator presented the agenda item. She informed the School Board that the Diploma programme in Early Childhood Care and Education is under restructuring and revision to be upgraded into a two year Diploma including the teaching of grades 1 and 2. One of the new courses has been added to the Diploma is 'Pedagogy of Curriculum Transaction in Grades 1 and 2' which involves Teaching of Language, Mathematics and EVS. Course writing and editing for the Mathematics component is under way.

She also informed that a course writers' meeting for the EVS component of the restructured Diploma programme was organized on 5-6th August, 2010 where the Block structure for two Blocks was finalized.

The matter was placed before the School Board for approval of Course Writers. The School Board approved the same.

Item No.: 14 Course Writers for the Teaching of Language component of DECE

At the request of the School Board, Dr. Rekha S Sen, Programme Coordinator presented the agenda item. She informed the School Board that the Diploma programme in Early Childhood Care and Education is under restructuring as mentioned under previous item.

She further informed the Board that in April- May 2010 a course writers' meeting was organized for the Language component of the course at Phaltan, near Pune. The Block structure for two blocks was evolved and course writers identified. Subsequently, these were approved by the Vice-Chancellor in anticipation of School Board and work was assigned to them.

The matter was placed before the School Board for ratification of the in-anticipation approval of the Course Writers. The Board ratified the same.

Item No.: 15 Status of Phase-2 forms pending with Planning & Development Division for placing them before the Planning Board/Academic Programme Committee

The Chairperson informed the School Board in detail about the status of Phase-2 forms of the following programmes which were sent to Planning and Development Division after the approval of the Vice-Chancellor for placing them before Planning Board/Academic Programme Committee:

- (1) Master of Science in Child Development
- (2) PG Diploma and Master's Degree in Rural Entrepreneurship and Management and
- (3) M.Phil in Guidance and Counselling.
- (4) Post Graduate Certificate/Diploma in Pediatric Nutrition.

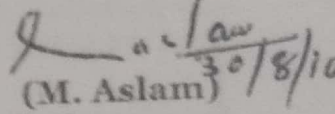
The Board was informed that a note was received from Planning & Development Division saying that the Academic Council in its 46th Meeting has decided that the Phase-2 forms be approved by the School Board and may not be sent to Planning Board/APC. This was contended by the Director (SOCE) saying that both the Academic Council and the Planning Board are Statutory Bodies under the Act and Statutes of the University and that Academic Council has no jurisdiction to withdraw any function assigned to the Planning Board by the Act. Subsequently, an agenda item was submitted by the Director, SOCE and sent to Planning & Development Division with the request that it may be placed before the

Planning Board for its consideration. Although Planning Board/APC has met on 13/04/2010 and the Minutes of the Planning Board were placed before the Board of the Management in its meeting held on 28/07/2010, the decision taken has not been yet communicated to the School.

The Chairperson also informed the Board that he has now submitted a detailed note to the Vice-Chancellor on 09th August, 2010 contending that it is very important and essential that phase-2 form is discussed and approved by the Planning Board and that Academic Council has no jurisdiction to withdraw this function from the Planning Board. He has also requested clarification on this issue so that the same could have been placed before the School Board. There was no response till the School Board Meeting was held.

The School Board expressed its deep anguish at the way in which process of various programmes of SOCE are held up in phase-2 stage and unanimously agreed that the Competent Authority may be requested to expedite clearing of this confusion so that development of programme activities of SOCE could be resumed immediately. The Board advised the Director, SOCE to communicate this to the Competent Authority.

The Meeting ended with a vote of thanks to the Chair.


(M. Aslam)
Chairperson